# TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640 Thursday, October 13, 2022 – 3:00 PM

#### **AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
  Pamela Bennetts, Chairman
  Don Smith, Vice Chairman
  Larry Slayton, Secretary
  Tom Reed, Treasurer
  Laurie Lockhart, Director

Staff present:

- C. PUBLIC PRESENT:
- D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.

# Is there any person who wishes to address the board at this time?

- E. MINUTES of the September 8, 2022 regular meeting
- F. FINANCIAL REPORT
- G. OFFICE MANAGER'S REPORT
- H. GROUNDS MANAGER'S REPORT

Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person I.

- I. UNFINISHED BUSINESS
  - Discussion & possible action on policy requirements for concrete work in Allen Hill and Historic part of cemetery.
  - 2. Discuss updates & possible action on new "Cemetery Sign" out by the road.
  - 3. Discuss updates on new proposed Columbarium and surrounding areas.
- J. NEW BUSINESS None
- K. ADJOURNMENT

# REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640

Thursday, September 8, 2022 - 3:00 PM

#### **MINUTES**

- A. CALLED TO ORDER at 3:00 pm
- B. ROLL CALL
  - 1. ⊠ Pamela Bennetts, Chairperson
  - 2. 

    Don Smith, Vice Chair
  - 3. ⊠ Tom Reed, Treasurer
  - 4. ⊠ Larry Slayton, Secretary
  - 5. ☐ Laurie Lockhart, Director [Excused]

Staff present: ⊠ Paul Muschetto ⊠ Crystal LaBarre

- C. PUBLIC PRESENT: 1
- D. PUBLIC COMMENT: None
- E. MINUTES of the 8/11/2022 regular meeting

Motion by Larry Slayton to accept minutes of 8/11/2022 meeting; 2nd by Don Smith; 4 Aves 0 Noes

F. FINANCIAL REPORT

- 1. Expenditures 8/26/2022 \$6,341.69
- 2. General Account Balance 8/24/2022 \$156,787.90
- 3. Endowment Fund Balance 8/24/2022 \$64,799.62
- 4. Special Project Reserve Account 8/24/2022 \$147,242.99

Motion by Tom Reed to transfer \$40,000 from General Fund Account to Project; second by Don Smith; Ayes 4 Noes 0

Motion to accept Financial Report with corrections by Larry Slayton; Second by Don Smith; Ayes 4 Noes 0

- G. OFFICE MANAGER'S REPORT
  - 1. **Plot Sales: 2 –** 0 Columbarium Niches, 2 Cremains on Existing Plot, 0 Cremains on Lawn Plot, 0 Casket Plot, 0 Natural Plot,
  - 2. Burials for month: 2- 0 Casket, 2 Cremains, 0 Natural Burial
  - 3. Modified some of the décor in the office with framed art and cohesive faux plants and flowers.
  - 4. Purchased new urn vaults that save the cemetery money. The cost of the previous urn vaults were more expensive than we were charging. These are smaller but more efficient.
  - 5. Took a count on CAPC calendars to order.
- H. GROUNDS MANAGER'S REPORT -
  - 1. Picked up ½ yard of top soil to hit the bare spots on the lawn with seed and soil. Everything else is good.

#### I. UNFINISHED BUSINESS:

- 1. Discussion & possible action on policy requirements for concrete work in Allen Hill and Historic part of cemetery. Postponed until October meeting.
- 2. Discussed new "Cemetery Sign" out by the road. Thoughts to move location of sign to dirt area at the front entrance. It's deep enough to get a vehicle past. No information on sign company. No bid progress.
- 3. No updates on proposed Columbarium and surrounding areas.
- J. NEW BUSINESS None
- K. ADJOURNMENT: Time 3:20pm

Motion by Don Smith; Second by Tom Reed; Ayes 4 Noes 0

Submitted by Township #2 Cemetery Secretary, Donald Larry Slayton

## **FINANCIAL REPORT**

|        | NCIAL REPOI                |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|--------|----------------------------|-----|------------|-----|-----------|-----|--------------|------|-----------|-----|---------|----|---------|----|------|-------|--------------|--------------|------------|
|        |                            | 202 | 22-2023    |     | 04.670/   |     | 02.220/      |      | 750/      |     | 66.670/ |    | FO 220/ |    | F00/ |       |              |              |            |
| JULY-D |                            |     | D. d. d.   |     | 91.67%    |     | 83.33%       |      | 75%       |     | 66.67%  |    | 58.33%  |    | 50%  | D - I |              | ъ.           |            |
| Acct # | Account                    |     | Budget     | _   | Jul       |     | Aug          |      | Sep       |     | Oct     |    | Nov     |    | Dec  |       | ance Jul-Dec | Ke           |            |
|        | Salary                     | \$  | 40,000.00  | \$  | 3,275.00  | \$  | 3,080.00     |      | 3,000.00  |     | -       | \$ | -       | \$ | -    | \$    | 30,645.00    |              | 76.61%     |
|        | FICA                       | \$  | 2,480.00   | \$  | 250.53    | \$  | 235.62       |      | 260.00    | \$  | -       | \$ | -       | \$ | -    | \$    | 1,733.85     |              | 69.91%     |
|        | Group Insurance            | \$  | -          | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | -            |              |            |
| 50500  | Worker's comp              | \$  | 1,950.00   | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 1,950.00     |              | 100.00%    |
| 50600  | Unemployment               | \$  | -          | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | -            |              |            |
|        | Total Employee Exp         |     | 44,430.00  | \$  | 3,525.53  | \$  | 3,315.62     | \$   | 3,260.00  | \$  | -       | \$ | -       | \$ | -    | \$    | 34,328.85    |              | 77.27%     |
|        | Agricultural/Landscaping   | \$  | 6,000.00   | \$  | -         | \$  | 1,299.80     |      | 188.00    | \$  | -       | \$ | -       | \$ | -    | \$    | 4,512.20     |              | 75.20%     |
|        | Clothing & Per Supp        | \$  | 250.00     | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 250.00       |              | 100.00%    |
|        | Ins                        | \$  | 3,700.00   | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 3,700.00     |              | 100.00%    |
| 51700  | Main: Equip                | \$  | 1,000.00   | \$  | 43.26     | \$  | 75.37        | \$   | 117.03    | \$  | -       | \$ | -       | \$ | -    | \$    | 764.34       |              | 76.43%     |
| 51800  | Main: Bldgs/Improv         | \$  | 1,200.00   | \$  | 95.21     |     | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 1,104.79     |              | 92.07%     |
| 52200  | Office Supp                | \$  | 1,800.00   | \$  | 81.04     | \$  | 588.26       | \$   | 128.20    | \$  | -       | \$ | -       | \$ | -    | \$    | 1,002.50     |              | 55.69%     |
|        | Prof & Spec Serv           | \$  | 10,000.00  | \$  | 430.00    | \$  | 310.00       | \$   | 55.00     | \$  | -       | \$ | -       | \$ | -    | \$    | 9,205.00     |              | 92.05%     |
| 52328  | Audits                     | \$  | 6,500.00   | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 6,500.00     |              | 100.00%    |
| 52364  | Conferences                | \$  | 1,200.00   | \$  | (40.00)   | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 1,240.00     |              | 103.33%    |
| 52400  | Publications/Legal Notices | \$  | 750.00     | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 750.00       |              | 100.00%    |
| 52483  | Stipends                   | \$  | 6,000.00   | \$  | 525.00    | \$  | 315.00       | \$   | 420.00    | \$  | -       | \$ | -       | \$ | -    | \$    | 4,740.00     |              | 79.00%     |
| 52500  | Rents, Leases, Equip       | \$  | 500.00     | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 500.00       |              | 100.00%    |
| 52700  | Minor Equip                | \$  | 1,500.00   | \$  | 279.07    | \$  | -            | \$   | 260.00    | \$  | -       | \$ | -       | \$ | -    | \$    | 960.93       |              | 64.06%     |
| 52800  | Spec Depart Exp            | \$  | 500.00     | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 500.00       |              | 100.00%    |
| 53000  | Utilities                  | \$  | 7,000.00   | \$  | 656.28    | \$  | 808.26       | \$   | 1,110.02  | \$  | -       | \$ |         | \$ |      | \$    | 4,425.44     |              | 63.22%     |
|        | Total Serv/Supp            | \$  | 47,900.00  | \$  | 2,069.86  | \$  | 3,396.69     | \$   | 2,278.25  | \$  |         | \$ | -       | \$ | -    | \$    | 40,155.20    |              | 83.83%     |
| 56110  | Bldgs & Improv             | \$  | 1,500.00   | \$  | 1,000.00  | \$  |              | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 500.00       |              | 33.33%     |
| 56180  | Capital Improv Maj Proj    | \$  | 16,000.00  | \$  | •         |     |              | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 16,000.00    |              | 100.00%    |
| 56200  | Equip                      | \$  | 1,000.00   | \$  | -         | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 1,000.00     |              | 100.00%    |
|        | Total Fixed Assets         | \$  | 18,500.00  | \$  | 1,000.00  | \$  | -            | \$   | -         | \$  | -       | \$ | -       | \$ | -    | \$    | 17,500.00    |              | 94.59%     |
|        | TOTAL ALL CAT.             | \$  | 110,830.00 | \$  | 6,595.39  | \$  | 6,712.31     | \$   | 5,538.25  | \$  | -       | \$ | -       | \$ | -    | \$    | 91,984.05    |              | 83.00%     |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     | BALA       | NC  | CES       |     |              |      |           | R   | EVENUE  |    |         |    |      |       |              |              |            |
|        | AS OF                      |     | GEN ACCT/  | End | dow       | ac  | lded since   | ер   | revious b | ala | ance    |    |         |    |      | Tot   | al Revenue   | Pr           | oj Reserve |
|        | 8/24/2022                  | \$  | 156,787.90 | \$  | 64,799.62 | Int | \$165.73;M   | lisc | \$710     |     |         |    |         |    |      | \$    | 875.73       | \$           | 147,242.99 |
|        | 9/23/2022                  | \$  | 153,596.53 | \$  | 65,115.87 | Mis | sc\$1470; IV | ME   | \$800     |     |         |    |         |    |      | \$    | 2,270.00     | \$           | 146,987.99 |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         | L  |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         | -  |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         | -  |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         | H  |         |    |      |       |              |              |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         | _  |      | ļ_    |              | <del> </del> |            |
|        |                            |     |            |     |           |     |              |      |           |     |         |    |         | TO | TAL  | \$    | 3,145.73     | \$           | 147,242.99 |

| DATE      | Acct # | Account              | Company/Individual         | Purpose                       | Expense       |      | ct Total |
|-----------|--------|----------------------|----------------------------|-------------------------------|---------------|------|----------|
| 8/24/22   | 50100  | Salary               | Actual                     |                               | \$3,275.00    |      | ,275.00  |
| 8/24/22   | 50310  | FICA                 | Actual                     |                               | \$250.53      | \$   | 250.53   |
|           | 50400  | Group Ins            |                            |                               |               | \$   | -        |
|           | 50500  | Worker's comp        |                            |                               |               | \$   | -        |
|           | 50600  | Unemployment         |                            |                               |               | \$   | -        |
|           | 51000  | Agri & Landscape     |                            |                               |               |      |          |
|           | 51000  | Agri & Landscape     |                            |                               |               |      |          |
|           | 51000  | Agri & Landscape     |                            |                               |               |      |          |
|           | 51000  | Agri & Landscape     |                            |                               |               | \$   | -        |
|           | 51110  | Clothing & Pers Supp |                            |                               |               |      |          |
|           | 51110  | Clothing & Pers Supp |                            |                               |               |      |          |
|           | 51110  | Clothing & Pers Supp |                            |                               |               | \$   | _        |
|           | 51500  | Insurance & Bonds    |                            |                               |               |      |          |
|           | 51500  | Insurance & Bonds    |                            |                               |               | \$   | _        |
| 7/15/22   | 51700  | Main & Equp          | Ione Ace Hardware          | Oil for equipment             | \$10.34       | -    |          |
| 7/15/22   | 51700  | Main & Equp          | Twnshp#2                   | Chevron gas                   | \$32.92       |      |          |
| ., _5,    | 51700  | Main & Equp          |                            | 5 623                         | <b>732.32</b> |      |          |
|           | 51700  | Main & Equp          |                            |                               |               | \$   | 43.26    |
| 7/1/22    | 51800  | Main-Bldgs/Improv    | Carrot Top Industries      | Flag                          | \$87.03       | ب    | 73.20    |
|           |        | j . ,                | · ·                        |                               | \$87.03       |      |          |
| 7/15/22   | 51800  | Main-Bldgs/Improv    | Ione Ace Hardware          | Tape for signs                | \$8.18        | Ś    | 05.24    |
| 7/7/00    | 51800  | Main-Bldgs/Improv    | 2 2                        |                               | 44.05         | \$   | 95.21    |
| 7/7/22    | 52200  | Office Supplies      | Petty Cash                 | Ione Market: water            | \$1.35        |      |          |
| 7/15/22   | 52200  | Office Supplies      | Twnshp#2                   | Brochure holders              | \$53.86       |      |          |
| 7/15/22   | 52200  | Office Supplies      | Twnshp#2                   | Amazon: sign holders          | \$25.83       |      |          |
|           | 52200  | Office Supplies      |                            |                               |               | \$   | 81.04    |
| 7/7/22    | 52300  | Prof & Spec Serv     | C&P Tax                    | Payroll                       | \$55.00       |      |          |
| 7/15/22   | 52300  | Prof & Spec Serv     | OM Stone                   | Clark & Richmond              | \$375.00      | \$   | 430.00   |
|           | 52328  | Audits               |                            |                               |               | \$   | -        |
| 8/25/22   | 52364  | Conferences          | Reimbursement              | Training refund               | -\$40.00      |      | (40.00   |
|           | 52400  | Pub/Legal Notices    |                            |                               |               | \$   | -        |
| 7/15/22   | 52483  | Stipends*            | A/B/R/SI/Sm                | Board stipends                | \$525.00      | \$   | 525.00   |
|           |        | Rents, Leases, Equip | _                          |                               |               | \$   | -        |
| 7/15/22   |        | Minor Equip          | Etsy                       | Steel & Wood Table            | \$279.07      |      |          |
|           | 52700  | Minor Equip          |                            |                               |               | \$   | 279.07   |
|           | 52800  | Spec Dept Exp        |                            |                               |               | \$   | -        |
|           | 53000  | Utilities            | Ooma Phone Service         |                               |               |      |          |
| 7/05/5    | 53000  | Utilities            | Refund                     | Unexplained by auditor office | 1c= :         |      |          |
| 7/22/22   | 53000  | Utilities            | Ooma Phone Service         | Phone                         | \$27.43       |      |          |
| 7/22/22   | 53000  | Utilities            | Amador Water Agency        | Raw Water (006405-001)        | \$327.95      |      |          |
| 7/15/22   | 53000  | Utilities            | Aces Waste Serv            | Trash pickup                  | \$43.97       |      |          |
| 07/22/22  | 53000  | Utilities            | Amador Water Agency        | 05-1080000-1                  | \$59.52       |      |          |
|           | 53000  | Utilities            | Ooma Phone Service         | Phone                         | 4             |      |          |
| 7/7/2022  | 53000  | Utilities            | AT&T                       | Internet                      | \$42.80       |      |          |
| 7/22/2022 | 53000  | Utilities            | Pinnacle Alarm             | Quarterly                     | \$75.00       |      |          |
| 7/1/2022  | 53000  | Utilities            | PG&E                       | Elec                          | \$79.61       | Ş    | 656.28   |
| 7/1/2022  | 56110  | Bldgs & Improv       | Dave Bunfill Blacktop Ser  | Asphalt front entrance        | \$1,000.00    |      |          |
|           | 56110  | Bldgs & Improv       |                            |                               |               | ٠, ٠ | 000 5    |
|           | 56110  | Bldgs & Improv       |                            |                               |               | Ş 1  | L,000.00 |
|           | 56180  | Cap Improv Maj Proj  |                            |                               |               |      |          |
|           | 56180  | Cap Improv Maj Proj  |                            |                               |               |      |          |
|           | 56180  | Cap Improv Maj Proj  |                            |                               |               |      |          |
|           | 56180  | Cap Improv Maj Proj  |                            |                               |               |      |          |
|           | 56180  | Cap Improv Maj Proj  |                            |                               |               |      |          |
|           | 56180  | Cap Improv Maj Proj  |                            |                               | <b>A</b>      | \$   | -        |
|           | 56200  | Equipment            |                            | TOTAL                         | \$6,595.39    | -    | -        |
|           |        |                      | R=Reed SI=Slayton Sm-Smith |                               |               | \$ 6 | 5,595.39 |

| <b>Date Recorded</b> | Acct # | Account              | Company/Individual      | Purpose                                  | Expense     | Α  | cct Total |
|----------------------|--------|----------------------|-------------------------|--|-------------|----|-----------|
| 9/28/22              | 50100  | Salary               | Actual                  | Salaries                                 | \$ 3,080.00 | \$ | 3,080.00  |
| 9/28/22              | 50310  | FICA                 | Actual                  | FICA                                     | \$ 235.62   | \$ | 235.62    |
|                      | 50400  | Group Ins            |                         |  |             | \$ | -         |
|                      | 50500  | Worker's comp        |                         |  |             | \$ | -         |
|                      | 50600  | Unemployment         |                         |  |             | \$ | -         |
| 8/5/22               | 51000  | Agri & Landscape     | Clark Pest Control      | Spray for weeds                          | \$ 1,128.00 |    |           |
| 8/12/22              | 51000  | Agri & Landscape     | Ione Ace Hardware       | Lawn Fertilizer squirrel control, sprink | \$ 142.17   |    |           |
| 8/26/22              | 51000  | Agri & Landscape     | Kreth                   | 1/2 yd topsoil for lawn                  | \$ 29.63    |    |           |
|                      | 51000  | Agri & Landscape     |                         |  |             | \$ | 1,299.80  |
|                      | 51110  | Clothing & Pers Supp | Ione Ace Hardware       | Protector hearing headset & pods         |             | \$ | -         |
|                      | 51500  | Insurance & Bonds    |                         |  |             |    |           |
|                      | 51500  | Insurance & Bonds    |                         |  |             | \$ | _         |
| 8/5/22               | 51700  | Main & Equp          | Twnshp#2 Reimbursement  | Chevron gas for mower & cart             | \$ 30.75    |    |           |
| 8/12/22              | 51700  | Main & Equp          | Ione Ace Hardware       | Mower Oil                                | \$ 17.22    |    |           |
| 8/26/22              | 51700  | Main & Equp          | Twnshp#2 Reimbursement  | Chevron, gas for mower                   | \$ 27.40    |    |           |
|                      | 51700  | Main & Equp          |                         |  |             | \$ | 75.37     |
|                      | 51800  | Main-Bldgs/Improv    |                         |  |             |    |           |
|                      | 51800  | Main-Bldgs/Improv    |                         |  |             |    |           |
|                      | 51800  | Main-Bldgs/Improv    |                         |  |             |    |           |
|                      | 51800  | Main-Bldgs/Improv    |                         |  |             | \$ | _         |
| 8/12/22              | 52200  | Office Supplies      | NewCom Technologies     | Software Maintenance Renewal             | \$ 350.00   | Υ  |           |
| 8/19/22              | 52200  | Office Supplies      | Quill                   | soap pump, cleaner, paper, etc           | \$ 110.14   |    |           |
| 8/26/22              | 52200  | Office Supplies      | Wayfair                 | Framed artwork for office                | \$ 118.14   |    |           |
| 8/26/22              | 52200  | Office Supplies      | PettyCash: Walmart      | 3 blk frames for office                  | \$ 7.48     |    |           |
| 8/26/22              | 52200  | Office Supplies      | Petty Cash: Ione Market | Water dispenser                          | \$ 2.50     | \$ | 588.26    |
| 8/12/22              | 52300  | Prof & Spec Serv     | OM Stone                | Niche Engraving: Kahle                   | \$ 255.00   | ٦  | 388.20    |
| 8/12/22              | 52300  | Prof & Spec Serv     | C&P Tax Service         | Payroll                                  | \$ 55.00    |    |           |
| 0/12/22              | 52300  | Prof & Spec Serv     | COR TAX SETVICE         | rayion                                   | Ş 33.00     |    |           |
|                      | 52300  | Prof & Spec Serv     |                         |  |             | \$ | 310.00    |
|                      | 52328  | Audits               |                         |  |             | \$ | 310.00    |
|                      | 52400  | Pub/Legal Notices    |                         |  |             | \$ | <u> </u>  |
| 8/12/22              | 52483  | Stipends*            | B/SI/Sm                 |  | \$ 315.00   |    | 315.00    |
| 6/ 12/ 22            | 52500  | Rents, Leases, Equip | 6/3//3111               |  | \$ 313.00   | \$ | 313.00    |
|                      |        |                      |                         |  |             | Ş  | -         |
|                      | 52700  | Minor Equip          |                         |  |             | ۲. |           |
|                      | 52700  | Minor Equip          |                         |  |             | \$ | -         |
| 0/12/22              | 52800  | Spec Dept Exp        | A mandar Matar Aganas   | Part Mater (000405, 001)                 | ¢ FFC 04    | Þ  | -         |
| 8/12/22              | 53000  | Utilities            | Amador Water Agency     | Raw Water (006405-001)                   | \$ 556.94   |    |           |
|                      | 53000  | Utilities            | Petty Cash: Aces        | Dump run Trach nickup                    |             |    |           |
| 00/40/22             | 53000  | Utilities            | Aces Waste Serv         | Trash pickup                             | ć CO 40     |    |           |
| 08/19/22             | 53000  | Utilities            | Amador Water Agency     | 05-1080000-1                             | \$ 68.12    |    |           |
| 8/26/2022            | 53000  | Utilities            | Twnshp#2 Reimbursement  | Ooma: Phone service                      | \$ 27.43    |    |           |
| 8/12/2022            | 53000  | Utilities            | AT&T                    | Internet                                 | \$ 42.80    |    |           |
|                      | 53000  | Utilities            | Pinnacle Alarm          | Quarterly                                |             |    |           |
| 0/40/200             | 53000  | Utilities            | DC0.5                   | el el                                    | A 400.00    | _  |           |
| 8/12/2022            | 53000  | Utilities            | PG&E                    | Elec                                     | \$ 112.97   | \$ | 808.26    |
|                      | 56110  | Bldgs & Improv       |                         |  |             |    |           |
|                      | 56110  | Bldgs & Improv       |                         |  |             |    |           |
|                      | 56110  | Bldgs & Improv       |                         |  |             | \$ | -         |
|                      | 56180  | Cap Improv Maj Proj  |                         |  |             |    |           |
|                      | 56180  | Cap Improv Maj Proj  |                         | -  |             |    |           |
|                      | 56200  | Equipment            |                         |  |             | \$ | -         |
|                      |        |                      |                         | TOTAL                                    | \$ 6,712.31 | \$ | 6,712.31  |

### Section 8 (Allen Hill/Family Plots)

- 1. All burial plots shall be enclosed in concrete walled areas, the locations of which shall be specified by cemetery officials. The minimum area of a 2-person section shall be 10' x 10' as measured from the outside of the walls. An additional 5' shall be added to the width for every additional plot included in the burial section.
  - 2. Concrete walled burial areas shall conform to the following specifications:
- a. No wall shall be taller than 4' (four feet) from the top of the compacted soil, including any concrete decorative items on top of the walls.
- b. All 4 walls shall be 6" (six inches) thick and be constructed as a single pour along with the footings.
- c. Footings shall be at least 18" (eighteen inches) deep. The toe shall extend 15" (fifteen inches) from the upright wall and the heel shall extend 11" (eleven inches).
- d. Rebar (#4 or ½" dia.) shall be used in the footings as well as the walls, with upright rebar sections spaced no more than 12" apart and connected both with top horizontal sections and horizontal sections in the footings.

A schematic drawing has been included in Appendix H to aid in understanding the above description.

